



RESOCO

Erasmus Mundus Master
in Renewable Energy and
Sustainable Construction



Heading to Hungary

Renewable Energy and
Sustainable Construction

Information for admitted students



BME

BUDAPEST UNIVERSITY
OF TECHNOLOGY AND ECONOMICS

Application and Admission to BME

- In all matters please check the website: <https://resco-master.eu>
- Admission: <https://e-admission.bme.hu>
- Enikő Dabóczy (daboczi.eniko@emk.bme.hu) - info about BME
- International Mentor Team site: <https://www.imt.bme.hu>

Visa and Residence Permit Processes for Studies in Hungary for RESCO Students

According to the academic structure of RESCO, students are to spend their first semester at the Budapest University of Technology and Economics (BME) in Hungary. To enter Hungary a D-type of (study) visa is required; then, after arriving in Hungary, school registration and immigration process has also to be met. Please read some information below so that the process will be based on solid ground.

The process varies according to the following specifications:

1. **EU citizens** of European Union or EEA countries
2. **Visa-obliged non-EU/EEA citizens** with or without an Erasmus Mundus scholarship
3. **Visa-free non-EU/EEA citizens** with or without an Erasmus Mundus scholarship

Students from "visa-free" countries may enter Hungary without applying for visas but they will be required to apply for a Residence Permit for study purpose before the end of the first 90-day period of their stay.

The above rule applies to citizens of the following countries:
<https://oif.gov.hu/factsheets/visa-free-citizens>

Visa process for non-EU/EEA citizens

Visa is a must. It **takes at least 15-30 days** to obtain it. Prior to initiating your visa application, make sure you have received your Letter of Acceptance from BME, Hungary. Submit an Application for Residence Permit at the Hungarian Consulate in your country!

Documents to submit for visa:

1. Completed and signed Residence Permit Application (<http://konzulizsolgalat.kormany.hu/how-to-apply-for-visa>)
2. Valid passport (the validity of the passport has to exceed that of the requested visa by at least 3 months)
3. Two passport-size colour photos (not older than 6 months).
4. Letter of Acceptance: attestation of the school on the purpose of stay, and the appropriate passage on the completed financial arrangements for the studies
5. Proof of accommodation arrangements (certifying accommodation in a student hostel, or the tenancy contract)
6. Proof of private health insurance / copy of the European Health Insurance Card (valid in Hungary) / your RESCO health insurance
7. The documents certifying subsistence in Hungary (a bank account statement or your RESCO contract certifying the scholarship amount).

You can review the documents according to the most up-to-date information at the following link:

<https://oif.gov.hu/factsheets/residence-of-the-student-pupil>

Immigration process for non-EU/EEA citizens with visa obligation

The immigration process can be started after school registration is complete. After arriving in Hungary, students personally have to get registered within 93 days at the National Directorate-General for Aliens Policing (OIF), Customer Service Office - Regional Directorate of Budapest and Pest County, Office Branch III.,

Address: 1135 Budapest, Szegedi út 35-37., Twin Office Center

Please check up-to-date information here:

<https://oif.gov.hu/residing-in-Hungary>

Documents to submit for immigration:

1. Student status certificate at the host university in Hungarian (*hallgatói jogviszony igazolás*)
2. Local student ID (temporary)
3. Passport (residence permit cannot stretch over your passport validity)
4. One passport-size photo
5. Statement of bank account (proof of funds for living, e.g. your RESCO contract)
6. Private health insurance card / European Health Insurance Card (valid in Hungary) / your RESCO health insurance
7. Application form is obtainable upon school registration or in the Immigration Office *alternatively*, (<https://oif.gov.hu/residing-in-Hungary>)
8. Signed lease contract (*lakásbérleti szerződés*) of the rented apartment in Hungarian in original. *The residence permit will not be issued for a longer period of time than you have arranged a place to stay. Thus, make sure that the lease contract covers a long enough time or is unlimited.*
9. Address-registration card signed by the owner of the flat (*szállásbejelentő lap*). *Forms are available in the Immigration Office and at BME Administration as well.*

As a rule, you must present the original documents when you hand in your application.

Process for EU citizens of European Union or EEA countries

Visa: No visa arrangements are required. Prior to departing from your previous residence, make sure you have received your Letter of Acceptance from BME, Hungary.

Registration Process: (This process can be started after school registration has been accomplished.) After arriving in Hungary, students personally have to get registered **within 30 days** at the National Directorate-General for Aliens Policing (OIF), Customer Service Office - Regional Directorate of Budapest and Pest County
Address: 1135 Budapest, Szegedi út 35-37.

Please check up to date information here:
<https://oif.gov.hu/residing-in-Hungary>

Documents to submit:

1. Student status certificate at the host university in Hungarian (*hallgatói jogviszony igazolás*)
2. Local student ID (temporary)
3. Valid passport or national ID card
4. Statement of bank account (proof of funds for living, e.g. your RESCO contract)
5. Private health insurance card / European Health Insurance Card (valid in Hungary) / RESCO health insurance
6. Application form is obtainable upon school registration or in the Immigration Office (alternatively through the following link: <https://oif.gov.hu/residing-in-Hungary>)
7. Signed lease contract (*lakásbérleti szerződés*) of the rented apartment in Hungarian in original

You can review the documents according to the most up-to-date information at the following link:
<https://oif.gov.hu/factsheets/residence-of-the-student-pupil>

'Visa-free' non-EU/EEA citizens

Visa: No visa arrangements are required.

Immigration Process: (This process can be started after school registration has been accomplished.) After arriving to Hungary, students personally have to get registered **within 30 days** at the National Directorate-General for Aliens Policing (OIF), Customer Service Office - Regional Directorate of Budapest and Pest County,
Address: 1135 Budapest, Szegedi út 35-37., Twin Office Center

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Documents to submit:

1. Student status certificate at the host university in Hungarian (*hallgatói jogviszony igazolás*)
2. Local student ID (temporary)
3. Valid passport (residence permit up to passport validity)
4. One passport-size photo
5. Statement of bank account (proof of funds for living, e.g. your RESCO contract)
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